

One day training on  
**Effective Management of Work Place  
Through Principles of Housekeeping (6S) & Waste Elimination (8W)**

March 18, 2017

Organized by

**National Centre for Quality Management, Mumbai**

**Perspective**

In view of globalization and competitive market conditions, Indian industries need to be cost competitive in operations while enhancing customer satisfaction. Organizations must adopt new ways of working supported by change of mindset and work culture. They must embrace new concepts for workplace management and focus on value added activities by eliminating waste in operations. Objective of this training is to prepare the participants for proper understanding of 5S and 7W principles to be more efficient and effective in managing their workplace.

**Coverage**

- Understanding operations through concept of value addition
- Principles of housekeeping “6S” & practicing 6S concepts in work areas
- Visual control for better management of problems
- Benefits of 6S & case studies from Indian industries
- Cost management through waste elimination
- Understanding 8 wastes in manufacturing and 5 wastes in office environment
- Elimination of NVA – non-value added activities
- Case studies from industries

**Who Should Attend**

- Managers / executives / supervisors from all functions
- Functional heads
- Consultants, Management Representatives

**Timing:** Registration at 9.30 a.m. **Session:** 10.00 a.m. to 5.30 p.m.

**Fees:** Rs. 3,000 + 15% Service tax

**Discount : 15% discount for Patron, Life Patron and Corporate Life Members and 10% for other members and group registration of 3 or more participants.**

**Venue:** NCQM Learning Centre, G-501, Kailas Industrial Complex, Vikhroli - Hiranandani Link Road, Vikhroli (W) Mumbai 400 079.

## **Registration**

Please send nominations accompanied by course fee in favor of "National Centre for Quality Management" by demand draft / cheque payable at Mumbai to:

### **National Centre for Quality Management**

G - 503, Kailas Industrial Complex,

Vikhroli - Hiranandani Link Road , Vikhroli (W), Mumbai 400 079.

Email: [drr@ncqm.com](mailto:drr@ncqm.com); [ncqmmumbai@yahoo.co.in](mailto:ncqmmumbai@yahoo.co.in); Website: [www.ncqm.com](http://www.ncqm.com)

## **Organizer**

National Centre for Quality Management (NCQM) was established in 1985 by a group of eminent industrialists and professionals as a not for-profit organisation with Founder President being Late Shri Ramkrishna Bajaj.

NCQM is a premier institution engaged in promoting Quality culture in Indian economic sectors through services like training, education, publication, research and advisory assignments. NCQM is a society registered under Bombay Public Trust Act, 1950. NCQM has its headquarters in Mumbai and extensions centres at Ajmer, Coimbatore, Navi Mumbai , Noida and Pune.

## **Our Offerings**

### **Public / In-house programmes:**

Six Sigma, TQM, TPM, ISO 9000 on QMS, ISO 14000 on EMS, OHSAS 18000, Integrated Management Systems (IMS), TS 16949, ISO 17000 (Laboratory accreditation), ISO 22000 (Food Safety), ISO 27000 (Information security), ISO 28000 (Supply Chain), ISO 50000 (EnMS), HACCP, Statistical Process Control (SPC), Workplace Management (6S), Waste management (8W), Design of Experiments, Kaizen, SEI-CMM, CE Marking, Productivity Improvement, Internal Quality Audit, Lean Manufacturing, Root Cause Analysis for problem solving through use of QC tools and other various Modules in Marketing, Materials, Operations, Finance and Human Resources in Manufacturing and Services Sectors.

**Membership:** Members can avail library facilities, quarterly newsletter, free participation in periodic seminars / lectures. 10% / 15% discount in participation fees of training programmes.

**Publications:** Quarterly newsletter "Quality Striving for Excellence", books, video, training and research survey reports

**Education:** Post Diploma in Total Quality Management (PDTQM) January 2017 Batch

<b>NCQM Forthcoming Programmes</b>	
<b>From ISO 14001:2015 Environment Management System</b>	<b>Feb 4</b>
<b>H A C C P</b>	<b>Feb 11</b>
<b>ISO 9001:2015 Transition Auditors' Certificate Course</b>	<b>Mar 3 - 4</b>
<b>Root Cause Analysis &amp; Use of QC Tools</b>	<b>Mar 11</b>
<b>Effective Management of Work Place Through Principles of Housekeeping (6S) &amp; Waste Elimination (8W)</b>	<b>Mar 18</b>
<b>Value Engineering – An Effective Management Tool for Competitive Edge</b>	<b>Mar 25</b>
<b>Supervisory Skills Development</b>	<b>Apr 15</b>
<b>Performance Management System</b>	<b>Apr 29</b>