

# NATIONAL CENTRE FOR QUALITY MANAGEMENT, MUMBAI.

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## APPLICATION FORM

### BEQET AWARDS – 2015

1. Name of the Institution :
2. Address :
3. Institution Head :
4. Contact Person :
5. Contact Details :
6. Project Title :
7. Team Leader :
8. Team Members :
9. Project Highlights with Achievements :
10. Enclosures :
  - 10.1 The Project Story  
(the recommended format attached)
  - 10.2 Other Details, if any
  - 10.3 Participation Fee
11. Authorized Signatory :
12. Date of Application :

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## BEQET PROJECT STORY FORMAT

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- 1.1 Institution :
  - 1.2 Project Title :
  - 1.3 Problem Area :
  - 1.4 Project Definition :
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- 2.1 Team Members :
  - 2.2 No. of Meetings Planned :
  - 2.3 No. of Meetings Held :
  - 2.4 % Attendance :
  - 2.5 Project Start Date :
  - 2.6 Project Close Date :
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- 3.1 Poor Quality Annual Costs :
    - Identified :
  - 3.2 Benefits Aimed :
  - 3.3 Benefits Achieved :
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- 4.1 Project Diagnosis
    - a. Possible Causes :
    - b. Tools Applied :
    - c. Conclusions :
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- 5.1 Evolving Solutions
    - a. Likely Solutions :
    - b. Tools Applied :
    - c. Conclusions :
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- 6.1 Experimenting Solutions
    - a. Experimentation :
    - b. Tools Applied :
    - c. Results :
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- 7.1 Project Closure
- a. Target Benefits :
  - b. Achieved Benefits :
  - c. Tangable Benefits :
  - d. Intangible Benefits :

7.2 Enlarging Application :

- 7.3 Audit Schedule
- a. Plan :
  - b. Implementation :
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8.1 Enclosures, if any :

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- 9.1 Document Prepared By
- Name :
  - Designation :
  - Place :
  - Date :
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- 10.1 Document Approved BY
- Name :
  - Designation :
  - Place :
  - Date :
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- 10.2 Tangible benefits authenticated by head of the Institution.
- Name :
  - Designation :
  - Place :
  - Date :
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